



Generalkonsulat
der Bundesrepublik Deutschland
Chennai

Consulate General
of the Federal Republic of Germany

STUDENTS

All Indian nationals who wish to take up studies in the Federal Republic of Germany require a visa and have to possess individual passports. Persons residing in Andhra Pradesh, Karnataka, Kerala, Tamil Nadu and Pondicherry are to obtain visas from the Consulate General of the Federal Republic of Germany in Chennai.

All students who wish to apply for a student visa in order to take up studies in the Federal Republic of Germany will have to arrange for an appointment for a personal interview at the Consulate prior to their application. Appointments are **exclusively** arranged for by **TT Services**. Applicants shall approach one of TTServices offices in

- Chennai (Raheja Towers (facing G.P. Road), S001 Omega Wing, 113-124 Anna Salai, Chennai 600 002, Tel: 044 – 841 6480, e-Mail: tts@md5.vsnl.net.in);
- Bangalore (219 Raheja Chambers, 12 Museum Road, Bangalore 560 001, Te.: 080 – 509 1730, e-Mail: ttsblr@bgl.vsnl.net.in),
- Hyderabad (5-10-188/2 Summit Building, Hill Fort Road, Hyderabad 500 004, Tel: 040 – 323 1715, e-Mail: ttsservices@tatanova.com) or
- Cochin (office will be opened in January 2003).

TTServices will not only arrange for an interview appointment but also provide application forms and render assistance in completing application forms and sorting of documents. TTServices will then collect the complete set of a visa application including documentation as required and forward it to the Consulate General of the Federal Republic of Germany in time for the respective interview.

TTServices however cannot provide visa information or information on the status of a pending application.

The following documents are to be submitted through TTServices in original plus two photocopies:

- 1) **Application form plus photo**
- 2) Your **passport** for verification
- 3) **Letter of Admission** from the German University
- 4) Former **University Certificates** (degree certificate and mark sheets)
- 5) **Proof of Language Proficiency**, even if not required by the German University (e.g. TOEFL / IELTS / GRE score).
- 6) Any **Proof of Financial Means** to support the entire period of study, at a rate of at least EURO 650/- per month – for example:
 - confirmation of scholarship / grant to cover living expenses **OR**
 - a sponsorship letter „Verpflichtungserklärung“ from anyone living in Germany for the entire period of studies **OR**
 - a sanctioned educational loan **OR**
 - own savings account, which has to be supported by a 12 month Bank Statement **OR**
 - term deposit **OR**
 - financial guarantee from parents, which has to be supported by an according proof **OR**
 - proof of sold properties;

Please note, that all bank documents have to contain a valid address and telephone number of the respective bank.

All documents have to be produced in the English language.

The fee for one application amounts to the equivalent of € 25,--.

Please note, that every student will be required to show a demand draft for EURO 7,700/- in his/her own name to be drawn on a bank in Germany on the day that his/her visa is granted. The DD will have to be carried to Germany and paid into the students German account. Proof thereof has to be presented to the Foreigners' Registration Office (Ausländerbehörde) before any extension of visa.